



NOTICE: One application per sign is required. All blanks must be filled in for application to be complete.

Type of Sign: Temporary Permanent

Political Commercial Real Estate Construction Special Event

Address and location of Proposed Sign: _____

Legal Description: _____

Zoning Classification of Property: _____

Applicant: _____ Owner Agent

Applicant's Address: _____

City, State: _____ **Zip:** _____ **Phone No.** _____

Email Address: _____

Owner: _____ Owner Agent

Owner's Address: _____

City, State: _____ **Zip:** _____ **Phone No.** _____

Email Address: _____

Style of Sign: Monument Façade Hanging

The following must be submitted along with the completed petition before processing and scheduling:

- 1.) Two Maps. A 1/4" scaled location map clearly showing the placement of the proposed sign in relation to adjacent streets and distance to adjacent streets and other signs on property
- 2.) 1/4" Scaled drawing of proposed sign w/dimensions of the front of the building
- 3.) Description of materials used in construction of sign
- 4.) Filing Fee

Signature of Applicant: _____ **Date:** _____

Signature of Owner: _____ **Date:** _____

OFFICE USE ONLY

Date completed application received: _____ Amount Due: _____ Check #: _____

Approval Signature: _____ Date: _____