



**TOWN OF BROCK
COMMISSION MEETING
AGENDA PACKET**

JULY 21, 2025



**NOTICE OF MEETING
THE TOWN COMMISSION OF BROCK, TEXAS**

MAYOR JAY HAMILTON
COMMISSIONER BEN DAVIS
COMMISSIONER DEBBIE SCRIMSHIRE
ATTORNEY SARAH WALSH FOR WHITT L. WYATT

MEETING DATE AND TIME:
MONDAY, JULY 21, 2025

MEETING LOCATION:
BROCK COMMUNITY CENTER
2115 FM 1189
BROCK, TX 76087

REGULAR AGENDA
BEGINS AT 6:30 P.M.

Unless specifically noted otherwise, action may be taken on any item listed below.

- **CALL TO ORDER AND ANNOUNCE QUORUM**
- **INVOCATION AND PLEDGE**
- **CONSENT AGENDA:** All items listed under the Consent Agenda are considered routine by the Town Commission and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.

3.1 Review and Approve

- (a) February 24, 2025, Meeting Minutes
- (b) March 24, 2025, Meeting Minutes
- (c) June 16, 2025, Meeting Minutes

3.2 Review Monthly Financial Reports

- 1. Public Funds Checking Account

3.3 Review Town of Brock accounts payable

1. Learn to Live- monthly rent for Town of Brock office \$700.00
2. Texas Municipal League Intergovernmental Risk Pool
JUNE 26, 2025, \$397.50
3. Texas Municipal League Intergovernmental Risk Pool
JULY 8, 2025, \$396.50
4. Nextlink \$42.33

- **REGULAR AGENDA:** Discussion and Possible action of the following
- **CITIZEN COMMENTS:** The public may address the Commission regarding any item. Persons desiring to address the Commission must register on the sign-in sheet prior to the start of the meeting. Comments are limited to three (3) minutes.

Limited reply by the Commission is allowed under The Texas Open Meetings Act as follows: (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to: (1) A statement of specific factual information given in response; or (2) A recitation of existing policy in response; (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

4.1 Brock Citizen P. McCaslan requests to approach the Commission regarding noise nuisances occurring regularly on Country Place Road

4.2 ARPA/Brock Water/Wastewater study plan project update from Provenance Engineering Kent Riker

4.3 Review and take action to approve permit requests

1. Chef's Pantry- temporary sign permit
2. Arrington Outdoor Advertising- Pole sign permit

4.4 Discuss and review Illegal dumping of a floodplain

4.5 Discuss the roles and responsibilities of the Appeal board as well as review related documents in relation to the Fire Code

4.6 Discuss text of recently adopted Texas legislature bill addressing unregulated boarding homes (House Bill 2510 and Senate Bill 1137) and review penalties associated with violations

4.7 Resolution allowing the Town Administrator to create both a new Town of Brock email account and email address as well as to create and administer a new Town of Brock website

4.8 Future meeting items and date

REPORTS:

- **EXECUTIVE SESSION:** The Commission reserves the right to adjourn into executive session at any time during the meeting to discuss any of the matters listed on the agenda, as authorized by Texas Government Code Section 551.071, CONSULTATION WITH ATTORNEY.

-Discuss Town of Brock administrative policies

8. ADJOURN

CERTIFICATION

I hereby certify that the above notice of the meeting was posted on or before Friday, July 18, 2025, prior to 6:30 P.M. at the Brock Community Center, 2115 FM 1189 Brock, Texas 76087 and at the Brock Town Hall 2451 FM 1189, Brock Texas 76087.

Melanie Matheus
Town Clerk

Accessibility Statement

In compliance with the American Disabilities Act, reasonable accommodations for persons attending meeting will be provided. To better serve you, requests should be received 24 hours prior to the meeting. Please contact the Town Attorney at Sarahwalsh@whflegal.com



TOWN OF BROCK
COMMISSION AGENDA BRIEFING
JULY 21, 2025

Agenda Item 3.1

Title

Meeting minutes

Item Summary

Review of the meeting minutes from the following Commission Meetings

February 24, 2025

March 24, 2025

June 16, 2025

Attachments:

1. February 24, 2025, meeting minutes
2. March 24, 2025, meeting minutes
3. June 16, 2025, meeting minutes

**NOTICE OF MEETING
THE CITY COMMISSION OF BROCK, TEXAS**

MAYOR JAY HAMILTON
COMMISSIONER BEN DAVIS **NOT PRESENT**
COMMISSIONER DEBBIE SCRIMSHIRE

ATTORNEY WHITT L. WYATT

MEETING DATE AND TIME **MEETING LOCATION**

Monday, February 24, 2025

PSG
2491 FM 1189
BROCK, TX 76087

REGULAR AGENDA

Begins at 6:30pm

Unless specifically noted otherwise, action may be taken on any item listed below

- **CALL TO ORDER AND ANNOUNCE QUORUM** Mayor Hamilton called the meeting to order and announced a quorum present at 6:35 P.M.
- **INVOCATION AND PLEDGE** Mayor Hamilton led the community in prayer and pledge of Allegiances
- **CONSENT AGENDA:** All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.

3.1 Approve Meeting minutes

(a) January 27, 2025, Meeting minutes **Motion to approve by Commissioner Debbie Scrimshire, seconded by Mayor Jay Hamilton, motion passed.**

3.2 Review Monthly Financial Reports Commission reviewed Town of Brock Public Funds Checking account report and EOM Pledging reports. No questions were presented to the Town clerk, Commission approved the reports.

- **REGULAR AGENDA: Discussion and Possible action on the following**
- **CITIZEN COMMENTS:** The public may address the Commission regarding any item. Persons desiring to address the Commission must register on the sign-in sheet prior to the start of the meeting. Comments are limited to three (3) minutes.

Limited reply by the Commission is allowed under The Texas Open Meetings Act as follows: (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to: (1) A statement of specific factual information given in response; or (2) A recitation of existing policy in response; (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting

(a) Brady and Stephanie Anderson requested a status of document submission to the Town on behalf of 777 Automotive. Town Attorney Sarah Walsh presented a document list, and a permit payment list needed for submission.

4.1 Brock citizen Tonya Taylor requests pothole repairs for the following addresses:

209 Savannah Drive
208 Savannah Drive
220 Savannah Drive
Entrance to Olive Branch on FM 1189

Mrs. Taylor was not present, however the Commission discussed inquiring with Parker County about what is needed to get the potholes repaired. Mayor Jay Hamilton stated he would stop by the Precinct 3 barn to follow up. Motion to allow Mayor to follow up by Commissioner Debbie Scrimshire, seconded by Mayor Jay Hamilton, motion approved.

4.2 Water/Wastewater project update from Provenance Engineering Provenance Engineering updated the Commission on the status of the Water/Wastewater project. Mr. Riker stated the project is getting more refined which will hopefully showcase a comprehensive plan to bring water to the entire Brock community over the next possible 50 years.

4.3 Take action to approve submissions for reimbursement requests to Parker County for work done in December 2024 by Provenance Engineering Not discussed

4.4 Verdunity Map Service project update - Tabled per Town Attorney Sarah Walsh until March 24, 2025, Commission meeting.

4.5 Seek direction and guidance on drafting updated FY 2025-2025 budget for approval Mayor Jay Hamilton stated that the Town is currently operating on the FY 23-24 budget, but the FY 25-26 budget would need to be completed around July 2025 so that the budget release and Weatherford Democrat announcement can be done no less than 30 days prior to passing just before October 1, 2025.

4.6 Invoice approvals:

- (a) Bureau Veritas Invoice 24052923 11/26/2024 \$76.92
- (b) Bureau Veritas Invoice 24052924 11/26/2024 \$150.00
- (c) Bureau Veritas Invoice 24057556 12/26/2024 \$1544.39

The Commission reviewed the Bureau Veritas invoices and Town Attorney Sarah Walsh confirmed the Town had been paid for the invoices. Motion to approve by Commissioner Debbie Scrimshire, seconded by Mayor Jay Hamilton, the motion passed.

4.7 Future meeting items and date

The next Commission meeting was scheduled for Monday, March 24, 2025, at the Brock Community Center with a backup plan for it to be held at PCG if needed.

REPORTS:

- **EXECUTIVE SESSION:** The Commission reserves the right to adjourn into executive session at any time during the meeting to discuss any of the matters listed on the agenda, as authorized by Texas Government Code Section 551.071, CONSULTATION WITH ATTORNEY. Motion to open Executive Session at 7:35 P.M. by Commissioner Debbie Scrimshire, seconded by Mayor Jay Hamilton, motion passed.

Discuss and consider action following executive session.

- Determine which Commission members have access to DocuSign, per First Financial request to add Town clerk to bank account
- Discuss BMY audit request
- Discuss Town of Brock 2025 election- deadlines, forms, legal requirements for Town Clerk
- Discuss Town of Brock future goals as November 21, 2026, will be the 10 year Town of Brock incorporation anniversary.

- Town clerk proposes the Commission establish a Town of Brock official logo rather than using Brock I.S.D. logo
- Discuss Town plans for future Town government needs such as real estate purchases for future Town Hall and land/business.
- Town clerk proposes Commission consider hiring a firm to write a Comprehensive Plan/Design for future needs for Town of Brock, after Water/Wastewater study is completed and Verdunity map project is finished

Motion to close Executive Session at 8:03 P.M by Mayor Jay Hamilton, seconded by Commissioner Debbie Scrimshire, motion passed.

8. ADJOURN Motion by Commissioner Debbie Scrimshire to adjourn the Commission meeting at 8:04 P.M., seconded by Mayor Jay Hamilton, the motion passed.

CERTIFICATION

I hereby certify that the above notice of meeting was posted on or before Friday, February 21, 2025, prior to 6:30 p.m. at the Brock Community Center, 2115 FM 1189 Brock Texas 76087, and at Brock Town Hall, 2451 FM 1189, Brock, Texas 76087.

Melanie Matheus
Town Clerk

ACCESSIBILITY STATEMENT

In compliance with the Americans with Disabilities Act, reasonable accommodations for persons attending meetings will be provided. To better serve you, requests should be received 24 hours prior to the meetings. Please contact the Town at sarahwalsh@whflegal.com

**NOTICE OF MEETING
THE CITY COMMISSION OF BROCK, TEXAS**

MAYOR
JAY HAMILTON

SARAH WALSH FOR WHITT L. WYATT
ATTORNEY

COMMISSIONER
BEN DAVIS

COMMISSIONER
DEBBIE SCRIMSHIRE **NOT PRESENT**

MEETING DATE AND TIME

Monday, March 24, 2025, 6:30 PM

MEETING LOCATION

Brock Community Center
2115 FM 1189 Brock TX 76087

REGULAR AGENDA

Begins at 6:30pm

Unless specifically noted otherwise, action may be taken on any item listed below

- **CALL TO ORDER AND ANNOUNCE QUORUM** Mayor Jay Hamilton called the Commission meeting to order and announced a quorum present at 6:36 P.M.
- **INVOCATION AND PLEDGE** Mayor Hamilton led the Town of Brock Commission meeting in prayer and Pledges of Allegiance.
- **CONSENT AGENDA:** All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested; it will be pulled from the Consent Agenda and discussed separately.
- 3.1 Approve Meeting minutes**
(a) February 24, 2025, Meeting minutes **Tabled until April 28, 2025, Commission meeting**
- 3.2 Review Monthly Financial Reports**
- **REGULAR AGENDA: Discussion and Possible action on the following**
- **CITIZEN COMMENTS:** The public may address the Commission regarding any item. Persons desiring to address the Commission must register on the sign-in sheet prior to the start of the meeting. Comments are limited to three (3) minutes.

Limited reply by the Commission is allowed under The Texas Open Meetings Act as follows:
(a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to: (1) A statement of specific factual information given in response; or (2) A recitation of existing policy in response; (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting

4.1 Public hearing to consider approval of ONE APPLICATION REQUESTING FINAL PLATS.

Motion was made to open the Public Hearing at 6:40 P.M. by Commissioner Ben Davis, seconded by Mayor Jay Hamilton, motion approved.

(a) THE FIRST PLAT IS FOR THE ESTATES AT TRICKLE CREEK WHICH IS LOCATED AT 555 OLD BROCK ROAD, BLOCK 1 WITH FOUR LOTS. Rhonda Odom approached the Commission and provided updated plat surveys and explained tracts to Commission for review. She also mentioned that the mylar plat received from Parker County did not have proper approval signature block, but she was in the process of getting an updated mylar plat with the proper Town of Brock signature block. Town Attorney Sarah Walsh stated that signing the updated signature block post-commission meeting did not affect the legality of the Commission approval of the plat. Motion was made to close the Public Hearing at 6:48 P.M by Commissioner Ben Davis, seconded by Mayor Jay Hamilton, motion passed.

4.2 Take action to approve plat for the Estates at Trickle Creek

Motion to approve was made by Commissioner Ben Davis, seconded by Mayor Jay Hamilton, motion passed.

4.3 ARPA/Brock Water/Wastewater study plan project update from Provenance Engineering
No update was presented

4.4 Take action to approve invoice submissions for reimbursement requests to Parker County for work done in January 2025 and February 2025 by Provenance Engineering

Motion to approve was made by Commissioner Ben Davis, seconded by Mayor Jay Hamilton, motion passed.

4.5 Verdunity Map Service project update

Town Attorney Sarah Walsh explained the need for researching the zoning identifier for Canyon West Golf Course. Mayor Hamilton explained the history of the Canyon West Golf Course annexation to the community. Town Attorney Sarah Walsh explained that the current online Town of Brock map is incorrectly coded therefore Verdunity needed legal guidance on proper zoning identification for Canyon West Golf Course. Town Clerk Melanie Matheus stated that progress has been made, and that the Town is waiting for a final statement from Verdunity to see if all previous documents provided were sufficient for finishing the

updated Town of Brock map. Town Attorney Sarah Walsh stated that if it is not, the Commission may have to consider hiring a surveyor to update the Town Map.

4.6 Discuss Sign Permit Application for possible approval

(a) Brock Baptist Church Pastor Wes McMillian requested approval for Brock Baptist Church new electronic message sign. The Commission asked about the renderings, design and setbacks whereas Pastor McMillian explained that the sign is not finished but upon approval will be completed with a white stone facade. The Town Clerk stated sign permit fees have been paid. Motion to approve was made by Commissioner Ben Davis, seconded by Mayor Jay Hamilton, motion passed.

4.7 Follow up and take action on pothole repairs for the following addresses.

209 Savannah Drive

208 Savannah Drive

220 Savannah Drive

Entrance to Olive Branch on FM 1189

Mayor Jay Hamilton explained as per the last Commission meeting, that he went to discuss these repairs with Parker County, PCT 3, but nobody was there. Brock citizen stated that the repairs to these holes have been completed in the past, and every time it rains, they reappear and get bigger. Mayor Hamilton validated the past repairs and stated that due to a possible yet undetermined defective road base, the road may need to be resurfaced. Mayor Hamilton stated he will once again go to the PCT 3 barn to discuss repairs as they have been approved, but repairs just need to be arranged, and cost calculated through the Town of Brock and Parker County interlocal agreement.

4.8 Future meeting items and date

Due to Easter Monday, the next Town of Brock

Commission meeting was scheduled for Monday, April 28, 2025

REPORTS:

• **EXECUTIVE SESSION:** The Commission reserves the right to adjourn into executive session at any time during the meeting to discuss any of the matters listed on the agenda, as authorized by Texas Government Code Section 551.071, CONSULTATION WITH ATTORNEY.

Commissioner Ben Davis made a motion to open the Executive Session at 7:12 P.M., seconded by Mayor Jay Hamilton, motion passed.

Discuss and consider action following executive session.

- **Discuss Town plans for future Town government needs such as real estate purchases for future Town Hall and land/business.**
- **Discuss permit violations and enforcement**

• Discuss approximate dates main roads within Brock town limits were constructed for BMY financial audit Commissioner Ben Davis made a motion to close the Executive Session at 7:48 P.M., seconded by Mayor Jay Hamilton, motion passed.

8. ADJOURN

Commissioner Ben Davis made a motion to adjourn the Town of Brock Commission meeting at 7:50 P.M., Mayor Jay Hamilton seconded the motion, motion passed.

CERTIFICATION

I hereby certify that the above notice of meeting was posted on or before Friday, March 21, 2025, prior to 6:30 p.m. at the Brock Community Center, 2115 FM 1189 Brock Texas 76087, and at Brock Town Hall, 2451 FM 1189, Brock, Texas 76087.

Melanie Matheus
Town Clerk

ACCESSIBILITY STATEMENT

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**NOTICE OF MEETING
THE TOWN COMMISSION OF BROCK, TEXAS**

MAYOR JAY HAMILTON **NOT PRESENT**
COMMISSIONER BEN DAVIS
COMMISSIONER DEBBIE SCRIMSHIRE
ATTORNEY SARAH WALSH FOR WHITT L. WYATT

MEETING DATE AND TIME:
MONDAY, JUNE 16, 2025

MEETING LOCATION:
BROCK COMMUNITY CENTER
2115 FM 1189
BROCK, TX 76087

REGULAR AGENDA
BEGINS AT 6:30 P.M.

Unless specifically noted otherwise, action may be taken on any item listed below.

- **CALL TO ORDER AND ANNOUNCE QUORUM**
Commissioner Debbie Scrimshire called the meeting to order and announced a quorum at 6:37 P.M.
- **INVOCATION AND PLEDGE**
Commissioner Ben Davis led the community in the Pledges of Allegiance and invocation
- **CONSENT AGENDA:** All items listed under the Consent Agenda are considered routine by the Town Commission and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.

3.1 Review and Approve

(a) February 24, 2025, Meeting Minutes **NOT APPROVED**

(b) March 24, 2025, Meeting Minutes **NOT APPROVED**

(c) May 27, 2025, Meeting Minutes **APPROVED**

Commissioner Ben Davis made the motion to approve the May 27, 2025, meeting minutes, seconded by Commissioner Debbie Scrimshire. Motion passed.

3.2 Review Monthly Financial Reports

3.3 Review Town of Brock accounts payable

1. Verdunity- \$537.50
2. Wyatt Hamilton Findlay, PLLC- invoice #117 \$7962.75
3. Learn to Live- monthly rent for Town of Brock office \$700.00
4. TJH Accounting- Town payroll processing- invoice#2357 \$75.00
5. CNHI North Texas (Weatherford Democrat) Public Ad Notice \$82.80

- **REGULAR AGENDA:** Discussion and Possible action of the following
- **CITIZEN COMMENTS:** The public may address the Commission regarding any item. Persons desiring to address the Commission must register on the sign-in sheet prior to the start of the meeting. Comments are limited to three (3) minutes.

Limited reply by the Commission is allowed under The Texas Open Meetings Act as follows: (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to: (1) A statement of specific factual information given in response; or (2) A recitation of existing policy in response; (b) Any deliberation or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

4.1 PUBLIC HEARING to consider approval of an ordinance adopting a permit process for the sale of fireworks within the Town of Brock.

Commissioner Ben Davis made the motion to open the Public Hearing at 7:00 P.M., seconded by Commissioner Debbie Scrimshire. Motion passed.

The proposed ordinance was presented to allow the permitting process only for the retail sale of fireworks. The Commission discussed exploring an additional ordinance which could allow the discharge of fireworks at a later date. Commissioner Ben Davis made the motion to approve the ordinance, seconded by Commissioner Debbie Scrimshire. Motion passed.

Commissioner Ben Davis made the motion to close the Public Hearing at 7:05 P.M., seconded by Commissioner Debbie Scrimshire. Motion passed.

4.2 Concept/Plan presentation by CUA/Civil Urban Associates for 1421 FM 1189
CUA/Civil Urban Associates presented plans for the Bachoo Shopping Center which will be located at 1421 FM 1189. Plans explained were the septic areas, fire lanes, electrical lines and the location of the retail building/gas station which will be 3498 square feet. CUA/Civil Urban Associates explained that the entire shopping center will eventually get a new concrete parking lot.
The Commission had no questions as CUA/Civil Urban Associates were referred to work with the Town Clerk on any future assistance needed.

4.3 ARPA/Brock Water/Wastewater study plan project update from Provenance Engineering Kent Riker

Provenance Engineering presented an update of their work on the Wastewater Master Plan. In the meeting, Mr. Riker outlined a potential phased approach for establishing a wastewater collection and treatment system to serve the Town of Brock as well as the greater Brock Community. According to Mr. Riker, this type of phased regionalization approach would help in the economic and tax revenue growth of the overall Community while also allowing businesses and residents to get off individual septic systems. Following the presentation, the Commission requested Provenance Engineering to develop actionable first steps that the Town could take to begin to provide public sewer service for a portion of high tax revenue growth in Brock.

4.4 Review and take action to approve funding for ARPA/Brock Water/Wastewater study plan- invoice(s) #007.23.02-13 and 007.23.01.13
Commissioner Debbie Scrimshire made the motion to approve the invoices, seconded by Commissioner Ben Davis. Motion Passed.

4.5 Review and take action to approve estimate from Parker County Precinct #3 to complete tree trimming services on Summer Stone
Commissioner Ben Davis made the motion to approve the tree trimming services on Summer Stone, seconded by Commissioner Debbie Scrimshire. Motion passed.

4.6 Review request from Brock citizen Mary Beth Elliot for pothole repairs on Country Place Road and take action to get an estimate from Parker County
Commissioner Ben Davis made the motion to appoint Town Clerk to get an estimate for pothole repairs on Country Place Road, seconded by Commissioner Debbie Scrimshire. Motion passed.

4.7 Discuss BMY Audit request of Town of Brock road(s) ownership and responsibility

The Town Clerk explained the needs for BMY regarding the Town roads. Commissioner Ben Davis stated he will follow up with BMY to see if he can provide any additional information.

4.8 Future meeting items and date

The next Town of Brock Commission meeting was scheduled for Monday, July 21, 2025, at the Brock Community Center.

REPORTS:

- **EXECUTIVE SESSION:** The Commission reserves the right to adjourn into executive session at any time during the meeting to discuss any of the matters listed on the agenda, as authorized by Texas Government Code Section 551.071, CONSULTATION WITH ATTORNEY.

8. ADJOURN

Commissioner Debbie Scrimshire made the motion to adjourn the Commission meeting at 8:21 PM, seconded by Commissioner Ben Davis. Motion passed.

CERTIFICATION

I hereby certify that the above notice of the meeting was posted on or before Friday, June 13, 2025, prior to 6:30 P.M. at the Brock Community Center, 2115 FM 1189 Brock, Texas 76087 and at the Brock Town Hall 2451 FM 1189, Brock Texas 76087.

Melanie Matheus
Town Clerk

Accessibility Statement

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TOWN OF BROCK
COMMISSION AGENDA BRIEFING
JULY 21, 2025

Agenda Item 3.2

Title

Review Town Checking Account deposits

Item Summary

Review recent activity of public funds checking account

Attachments:

1. Town of Brock- Public Funds Checking Account Activity

Town of Brock - Public Funds Checking Account 04/01/2025-06/30/2025

Per Bank Activity:

Beginning Balance (04/01/2025)	1,430,751.36
Deposits	71,286.75
Sales Tax Income	21,387.45
Franchise Tax Income	18,272.38
Permit Revenue	376.2
Disbursements	45,375.37
ARPA Funding Release	31,250.00
Ending Balance (As of 04/30/2025)	1,456,662.74

Beginning Balance (as of 05/01/2025)	1,456,662.74
Deposits	59,122.71
Sales Tax Income	31,382.13
Franchise Tax Income	25,757.57
Permit Revenue	1,970.25
Disbursements	10,804.97
ARPA Funding Release	
Ending Balance (As of 05/31/2025)	1,504,980.48

Beginning Balance (as of 06/01/2025)	1,504,980.48
Deposits	41,724.69
Sales Tax Income	41,574.69
Franchise Tax Income	
Permit Revenue	150
Disbursements	12,395.26
ARPA Funding Release	
Ending Balance (As of 06/30/2025)	1,534,309.91



TOWN OF BROCK
COMMISSION AGENDA BRIEFING
JULY 21, 2025

Agenda Item 3.3

Title

Town of Brock account payables

Item Summary

Review Town of Brock account payables

Attachments:

1. Learn to Live –Town of Brock monthly rent (no invoice provided) \$700.00
2. Texas Municipal League Intergovernmental Risk Pool- June 26, 2025, \$397.50
3. Texas Municipal League Intergovernmental Risk Pool- July 8, 2025, \$396.50
4. Nextlink \$42.33

Questions? Please
contact us at
billing@tmlirp.org

Texas Municipal League
Intergovernmental Risk Pool
www.tmlirp.org • 512-491-2300
 Billing Payment Address:
 P.O. Box 388
 San Antonio, Texas 78292-0388

City of Brock
Attn: Alyssa Vanesler
2451 FM 1189, Ste. B
Brock, Texas 76087-0000

Statement Date	07/01/2025
Due Date	DUE UPON RECEIPT
Contract Number	3520

Subtotal - Contribution Installment	<u>\$0.00</u>
05/01/2024 Workers' Comp Audit	\$1.00
Subtotal - Contribution Changes	<u>\$1.00</u>
Subtotal - Other Charges / (Credits)	<u>\$0.00</u>
Grand Total - New Charges / (Credits)	<u>\$1.00</u>

Balance from Previous Statement:	\$396.50
Total Payments Received:	\$0.00
Total New Charges / (Credits):	\$1.00
Balance:	\$397.50

RETURN THIS PORTION WITH YOUR PAYMENT

[illegible]

Submit address/contact changes to:
cplatt@tmlirp.org

City of Brock
Alyssa Vanesler
2451 FM 1189, Ste. B
Brock, Texas 76087-0000

Please send your payment to:

TML Intergovernmental Risk Pool
PO Box 388
San Antonio, TX 78292-0388

Questions? Please contact
Carol Platt at cplatt@tmlirp.org
or extension 2415

Texas Municipal League
Intergovernmental Risk Pool
www.tmlirp.org • 512-491-2300
Billing Payment Address:
P.O. Box 388
San Antonio, Texas 78292-0388

Statement Date	06/01/2025
Due Date	DUE UPON RECEIPT
Contract Number	3520

06/01/2025	General Liability	\$137.50
06/01/2025	Cyber Liability	\$43.75
06/01/2025	Errors & Omissions Liability	\$215.25
Subtotal - Contribution Installment		<u>\$396.50</u>
Subtotal - Contribution Changes		<u>\$0.00</u>
Subtotal - Other Charges / (Credits)		<u>\$0.00</u>
Grand Total - New Charges / (Credits)		<u><u>\$396.50</u></u>

Balance from Previous Statement:	\$0.00
Total Payments Received:	\$0.00
Total New Charges / (Credits):	\$396.50
Balance:	\$396.50

RETURN THIS PORTION WITH YOUR PAYMENT

[illegible]

Please send your payment to:

TML Intergovernmental Risk Pool
PO Box 388
San Antonio, TX 78292-0388



BILLING STATEMENT

NextLink Internet
P.O. Box 224704
Dallas, TX 75222-4704
855-698-5465
www.nextlinkinternet.com

Dear Valued Customer,

Melanie Matthews
City Of Brock
2451 FM 1189, STE B,
BROCK, TX 76087-5602

Billing Statement Summary

Account	125199003
Reference	Billing Statement B125199003-58
Date	07/06/2025
Beginning Balance (\$)	-3.01
Amount Due (\$)	42.33
Due Date	08/05/2025

Login to your account online at
nextlinkinternet.com/my-account

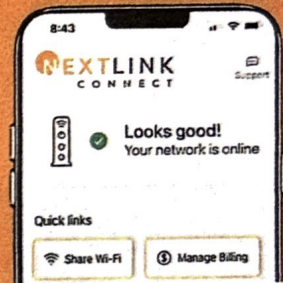
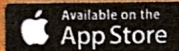
TOTAL DUE

42.33



DOWNLOAD THE NEXTLINK CONNECT APP

Manage your Nextlink account and internet service
all in one place!



If you have a billing question, email us at billing@team.nxlink.com or call us at 855-698-5465.



TOWN OF BROCK
COMMISSION AGENDA BRIEFING
JULY 21, 2025

Agenda Item 4.3

Title

Permit Applications

Item Summary

Review permit requests

Attachments:

1. Chef's Pantry –temporary sign permit application
2. Arrington Outdoor Advertising- pole sign permit application



**Town of
Brock, Texas**

Sign Permit Application

NOTICE: One application per sign is required. All blanks must be filled in for application to be complete.

Type of Sign: ☒ Temporary ☐ Permanent

☐ Political ☐ Commercial ☐ Real Estate ☐ Construction ☐ Special Event

Address and location of Proposed Sign: 1891 FM 1189 Brock, TX

Legal Description: _____

Zoning Classification of Property: Commercial

Applicant: John Vanderlans ☒ Owner ☐ Agent

Applicant's Address: 906 lazy bend road

City, State: Brock Hillsap, TX Zip: 76096 Phone No. 951 306 2570

Email Address: JrVanderlans@gmail.com

Owner: Same ☐ Owner ☐ Agent

Owner's Address: _____

City, State: _____ Zip: _____ Phone No. _____

Email Address: _____

Style of Sign: ☐ Monument ☐ Façade ☒ Hanging

The following must be submitted along with the completed petition before processing and scheduling:

- 1.) Two Maps. A 1/4" scaled location map clearly showing the placement of the proposed sign in relation to adjacent streets and distance to adjacent streets and other signs on property
- 2.) 1/4" Scaled drawing of proposed sign w/dimensions of the front of the building
- 3.) Description of materials used in construction of sign
- 4.) Filing Fee

Signature of Applicant: [Signature] Date: 6/02/24

Signature of Owner: [Signature] Date: 6/02/24

OFFICE USE ONLY

Date completed application received: 6/17/25 Amount Due: 7500 Check #: 1440

Approval Signature: _____ Date: _____



PHONE: (817) 396 - 5333
MAILING ADDRESS: 2451 FM 1189, Ste.B, Brock, TX 76087
EMAIL: townclerk@brocktx.net



**Town of
Brock, Texas**

Sign Permit Application

NOTICE: One application per sign is required. All blanks must be filled in for application to be complete.

Type of Sign: ☐ Temporary ☒ Permanent

☐ Political ☒ Commercial ☐ Real Estate ☐ Construction ☐ Special Event

Address and location of Proposed Sign: .1 MILE EAST OF KESSLER ROAD

Legal Description: LOT 2C KESSLER FARM, PAGE 2, P.E. PLAT A 6.00 ACRE TRACT OF LAND SITUATED IN THE J. MULLENIX SURVEY, ABSTRACT NO. 965 AND THE J.B. PINKSTON SURVEY, ABSTRACT NO. 1056, PARKER COUNTY, TEXAS

Zoning Classification of Property: N/A

Applicant: ARRINGTON OUTDOOR ADVERTISING ☒ Owner ☐ Agent

Applicant's Address: 2002 S. STEMMONS FWY STE 100

City, State: LAKE DALLAS, TX Zip: 75065 Phone No. (214) 770-6744

Email Address: CEW1600@AOL.COM

Owner: KENMARK HOMES L.P. ☒ Owner ☐ Agent

Owner's Address: P.O. BOX 1326

City, State: ALISO, TX Zip: 76008 Phone No. (817) 825-1229

Email Address: OFFICE@KENMARKHOMES.COM

Style of Sign: ☐ Monument ☐ Façade ☐ Hanging

The following must be submitted along with the completed petition before processing and scheduling:

- 1.) Two Maps. A 1/4" scaled location map clearly showing the placement of the proposed sign in relation to adjacent streets and distance to adjacent streets and other signs on property
- 2.) 1/4" Scaled drawing of proposed sign w/dimensions of the front of the building
- 3.) Description of materials used in construction of sign
- 4.) Filing Fee

Signature of Applicant: [Signature] Date: 6/18/2025

Signature of Owner: [Signature] Date: 6-18/2025

OFFICE USE ONLY

Date completed application received: 6/26/25 Amount Due: _____ Check #: _____

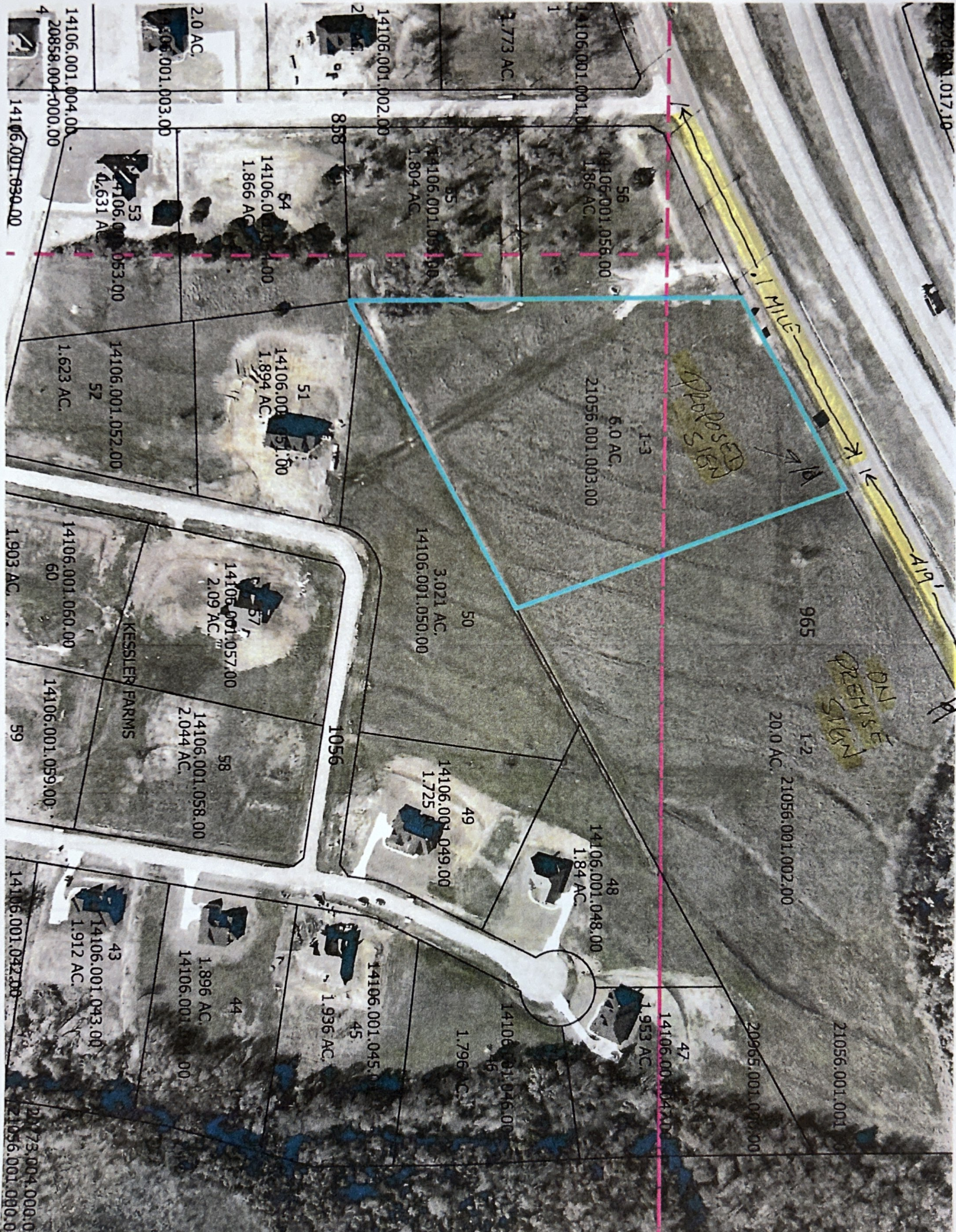
Approval Signature: _____ Date: _____



PHONE: (817) 396 - 5333

MAILING ADDRESS: 2451 FM 1189, Ste.B, Brock, TX 76087

EMAIL: townclerk@brocktx.net



14106.001.017.10

ON PREMISE
APPROX 516N

1-2
21056.001.002.00
20.0 AC.

21056.001.001

20965.001.000.00

47
14106.001.042.00
1.953 AC.

48
14106.001.048.00
1.84 AC.

45
14106.001.046.00
1.796 AC.

49
14106.001.049.00
1.725

45
14106.001.045.00
1.936 AC.

44
14106.001.044.00
1.896 AC.

43
14106.001.043.00
1.912 AC.

58
14106.001.058.00
2.044 AC.

57
14106.001.057.00
2.09 AC.

KESSLER FARMS

60
14106.001.060.00
1.903 AC.

52
14106.001.052.00
1.623 AC.

51
14106.001.051.00
1.894 AC.

53
14106.001.053.00
1.631 AC.

54
14106.001.054.00
1.866 AC.

55
14106.001.055.00
1.804 AC.

1-3
21056.001.003.00
6.0 AC.

56
14106.001.056.00
1.86 AC.

2.773 AC.

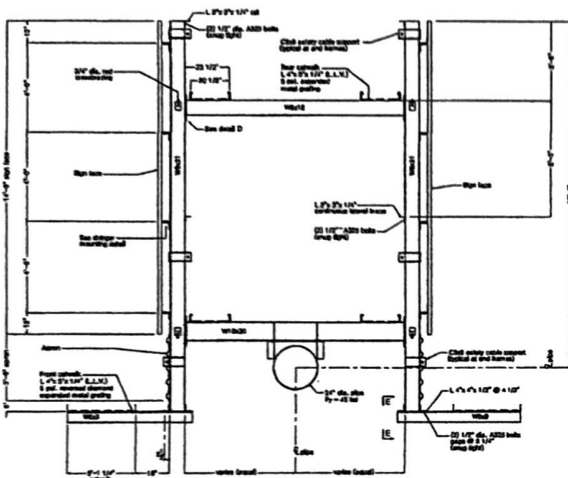
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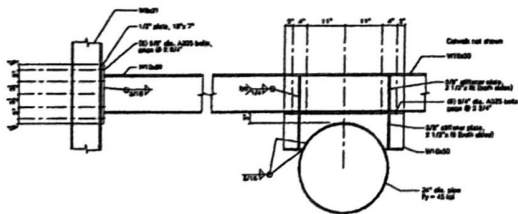
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14106.001.004.00
20858.004.000.00

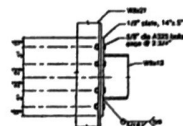
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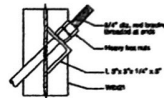
SECTION C-C
FRAME DETAIL



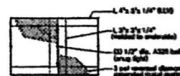
FRAME MOUNTING DETAIL



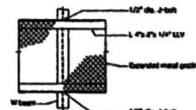
DETAIL D



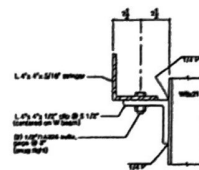
CROSSBRACING DETAIL



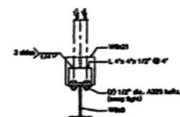
CATWALK SPICE DETAIL



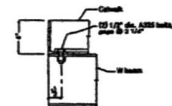
CATWALK DETAIL



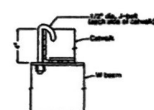
STRINGER MOUNTING DETAIL



SECTION E-E



CATWALK MOUNTING DETAIL



CATWALK MOUNTING DETAIL



GPC ENGINEERING, INC.
1000 N. 10TH STREET
DALLAS, TEXAS 75201
TEL: 214-751-1800
FAX: 214-751-1801

NO.	DESCRIPTION	QTY
1	1/2\"	1
2	1/2\"	1
3	1/2\"	1
4	1/2\"	1
5	1/2\"	1
6	1/2\"	1
7	1/2\"	1
8	1/2\"	1
9	1/2\"	1
10	1/2\"	1

NO.	DESCRIPTION	QTY
11	1/2\"	1
12	1/2\"	1
13	1/2\"	1
14	1/2\"	1
15	1/2\"	1
16	1/2\"	1
17	1/2\"	1
18	1/2\"	1
19	1/2\"	1
20	1/2\"	1

SIGN COMPANY

14'-0\"/>

1751800
2 of 2

RECEIVED
JUN 26 2025
BY: *M. Mather*



**PERMIT APPLICATION FOR
INTERSTATE/PRIMARY SYSTEM SIGN**
Texas Transportation Code Chapter 391

For Department Use Only

Permit No: PMT-25-00299Date Issued: 6/12/2025**Case Information**

Case No: PMT-N-25-01754

Case Type: New Permit

Part 1 – Instructions

***This form is susceptible to changes. To ensure you are using the latest version apply online.
txdot.gov > "Do Business" > "Right of Way" > "Learn About Commercial Sign Regulations"***

Complete this form in its entirety. If the permit application is incomplete or has incorrect information, the department will reject it and will not refund the application fee. In no case will TxDOT return the original application to the applicant. **A re-submittal of an application will require a new application fee and permit application with original signatures and notary seal.** An application that is not complete or has incorrect information loses its priority location.

Part 2 – Identification of the Applicant

Complete name of applicant as shown on TxDOT Sign License (You must have a license before you apply for a permit):

Arrington Outdoor Advertising, L.P.

Mailing Address: 2002 S Stemmons Fwy, Ste 100, Lake Dallas, TX, 75065-3641

Telephone: (940) 498-2332

TxDOT Sign License No: 6247

Email Address: mike@arringtonoutdoor.com

Part 3 – Location of Proposed Sign

Highway Designation and No (e.g., FM 1626, Connally Rd, etc.):

IH 20

Side of Highway (check one):

☐ North ☒ South ☐ East ☐ West

Distance to Nearest Intersection from Sign Site (e.g., 955 ft. N of Jones Rd. or 5.2 mi. W of FM 1626, etc.):

CHECK 0.1 ft. of Kessler Road

Street Address (If available):

IH 20 and Kessler Road

This site is (check one):

☐ Inside City Limits ☒ Outside City Limits

Nearest City: Brock

County: Parker

Central Appraisal District Parcel Identification Number: R000127989

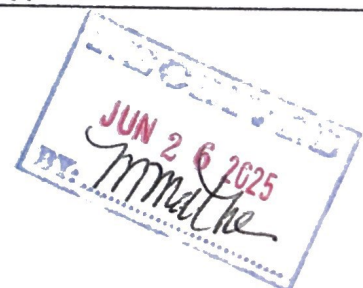
Latitude: 32.71937

Longitude: -97.90034

Part 4 – Sign Acquired by a Transportation Project

☐ This application uses an issued acquired sign credit, which has been attached to this application. The credit record ID being utilized is _____.

You must attach the issued acquired sign credit with your application.



For Department Use Only
Permit No: PMT-25-00299

Part 5 – Electronic Sign Faces

If you are not applying for an electronic sign, skip this part.

- ♦ Electronic signs are any that change their message or copy by programmable electronic or mechanical processes.
- ♦ The maximum number of electronic sign-faces for a permit is two with only one face per direction of travel.

Electronic Face #1 (If applicable)

Side of Sign: ☐ North ☐ South ☐ East ☐ West

Electronic Face #2 (If applicable)

Side of Sign: ☐ North ☐ South ☐ East ☐ West

You must provide contact information for the person who is available to be contacted at any time and who is able to turn off the sign in case of malfunction or to accommodate an emergency notification request for local authorities.

Name:

Telephone Number:

Part 6 – Qualifying Commercial or Industrial Activities

The minimum number of commercial or industrial activities required to qualify for the sign permit is as follows:

- ♦ Two qualifying activities: If the sign is to be located on a parcel that is not zoned by an incorporated municipality.
- ♦ One qualifying activity: If the sign is being relocated due to displacement by a transportation project (see Part 4).
- ♦ No qualifying activities: If the sign is to be located on a parcel zoned commercial, industrial, or equivalent by an incorporated municipality.

Activity #1 (If applicable)

Activity Name: Doc Storage

Address: 3825 Quanah Hill Rd. Weatherford, TX 76087

Hours of Operation:

Monday|Tuesday|Wednesday|Thursday|Friday 09:00 AM - 05:00 PM

Phone Number: (817) 753-0577

Activity #2 (If applicable)

Activity Name: Kral Insurance Group

Address: 3825 Quanah Hill Rd. Suite 14, Wford, TX 76087

Hours of Operation:

Monday|Tuesday|Wednesday|Thursday|Friday 09:00 AM - 05:00 PM

Phone Number: (682) 333-0102

Part 7 – Municipal Zoning

If you are not applying for a sign location within a zoned area, skip this part.

- ♦ A zoned area must be designated, through comprehensive zoning action, for general commercial or industrial use by a political subdivision with legal authority to zone, regardless of the specific label used. 43 TAC §21.178

You must attach a zoning map or verification from a city official with your application.

City:

Zoning Designation: No Zoning

Source:

Telephone:

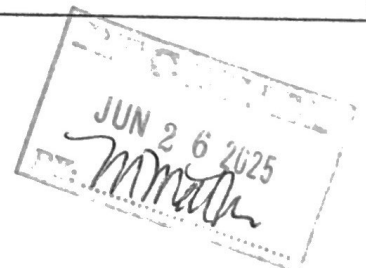
Part 8 – Landowner Identification

Note: By submitting this application, you certify that you have obtained consent to erect and maintain the above-described commercial sign on the property of the person listed below. The information will be verified with the Central Appraisal District records. You must explain any discrepancies by an attachment to this application. Further, you have obtained right of entry onto the property of the sign location for the department or its agents.

Landowner: KENMARK HOMES, LPDEBRA OZEE

Landowner's Telephone: (817) 825-1229

Landowner's Mailing Address: P.O. Box 1326, Aledo, TX, 76008



For Department Use Only
Permit No: PMT-25-00299

Part 9 – Applicant Certification

By signing this application, you certify that you have an obligation to read, understand, and follow all applicable statutes and rules concerning the erection & maintenance of commercial signs along regulated roadways:

- ◆ Texas Transportation Code, Chapter 391
(Highway Beautification on Interstate and Primary Systems and Certain Roads)
- ◆ Title 43 Texas Administrative Code, Chapter 21, Subchapter I
(Regulation of Signs Along Interstate and Primary Highways)

These statutes and regulations are available on-line at no cost on our public website.

Part 10 – Sketch or Aerial Map of Proposed Sign Site

If you provided GPS coordinates in part 3, skip this part.

To locate the proposed sign site, the following information must be depicted on the sketch or aerial map. 43 TAC §21.159(f)

- ◆ Indicate the distance from commercial or industrial improvements in relation to the sign site.
- ◆ Indicate the distance from the right of way line to the nearest part of the sign structure.
- ◆ Depict the distance from the nearest permitted Commercial Sign on the same side of the highway to the proposed sign site.
- ◆ Identify the highway name that fronts the sign site.

Attach your sketch or aerial map when submitting this application.

Part 11 – Non-Profit Commercial Signs

If you are not a non-profit organization as defined by Title 2 Texas Business Code, Chapter 22, skip this part.

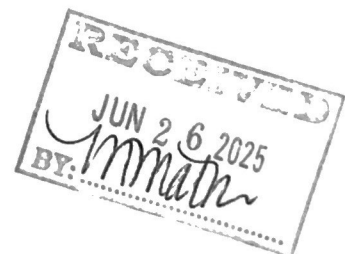
☐ This application is for a non-profit commercial sign.

- ◆ If you have not been issued a Non-Profit Commercial Sign License, please complete, and attach a Commercial Sign License Application to this application; they will be processed simultaneously.
- ◆ The application fee is reduced to \$10.00 for non-profit signs. See Part 13 for further instructions.

Part 12 – Required Attachments

Please include only the below-listed attachments with your application:

- ◆ If within a zoned area, a map or other verification of zoning.
- ◆ If you did not provide GPS coordinates, a sketch or aerial map of the sign location.
- ◆ If the CAD's information is out-of-date or incorrect, landowner verification documents.
- ◆ If you received one for this sign, the Notice of Sign Subject to Regulation.
- ◆ If you are obtaining a new permit for an acquired sign, the issued acquired sign credit.



For Department Use Only
Permit No: PMT-25-00299

Part 13 – Submitting the Application

1. If this application is approved, the applicant agrees to abide by the provisions of Texas Law and the rules and regulations established by the Texas Transportation Commission pertaining to Commercial Signs and certify that the sign described above is erected and maintained in accordance with all specifications, standards, and requirements under these laws, rules, and regulations.
2. By issuance of a permit, TxDOT does not represent that the sign or location thereof meets city, county, and/or local government laws, orders, ordinances, or other regulations. By issuance of a permit, a contract or property right is not created in the permit of the license holder.
3. The Texas Department of Transportation maintains the information collected through this form. With few exceptions, you are entitled on request to be informed about the information that we collect about you. Under §552.021 and §552.023 of the Government Code, you are entitled to receive and review this information. Under §559.004 of the Government Code, you are also entitled to have us correct information about you that is incorrect.

**Part 14 – Decision on Application
FOR DEPARTMENT USE ONLY**

Upon review of this application and the accompanying documents, this permit application is:

☒ **APPROVED**

☐ **DENIED** because of the reasons outlined in the attached Notice of Denial.

Each permit is valid for one year from the date issued, provided the sign is duly erected and legally maintained. TxDOT may terminate a permit sooner if the State acquires the sign or if the sign is not maintained in accordance with applicable laws and regulations. If the sign license expires without renewal or is revoked, any permits issued pursuant to that license also expire. Permits may only be transferred with approval of the department. Issuance of a permit does not create a contract or property right in the permit or license holder. Nonconforming signs may not be removed and re-erected for any reason, nor substantially changed.

Signed by:
Wendy Knox
B0BF35E3F2E1496...
Action By: _____
Director, Commercial Signs Regulatory Program

Date Signed: 6/12/2025





ELECTRIC REQUIREMENTS

A site plan will be required identifying the proposed transformer, meter and other Oncor equipment locations. A survey or plat may be required by the Oncor project manager. An easement for the onsite Oncor facilities will be required either by a final plat or by a separate instrument. A copy of the warranty deed will be required if a separate instrument is secured for the Oncor easement.

Hours of Operation: _____ A.M. to _____ P.M. or Other: 24/7 Days of Operation: Monday thru Sunday
Number of Electrical Meters Request: 1 and Service in AMPS: 60
Number of Conductors per Phase: 1 Wire Size: 6 Requested Service Type: Overhead ☒ Underground ☐

Transocket Delivery Information:

Required Date: _____

Ship to- Attn: _____ Address: _____ City: _____, TX Zip: _____

- > Allow up to 10 business days for preliminary cost estimate and an additional 3 weeks (minimum) for scheduling an Oncor Electric Delivery Crew.
- > Required permits, utility easements and surveying will necessitate additional design time.
- > All three-phase transformers will require a 14 to 16 week lead time – no exceptions.
- > Oncor Electric Delivery will provide the least cost design. This design will be considered Iterative Design #1.
- > Excess facilities at the request of the customer shall result in additional charges of the customer.
- > It is the customer's responsibility to clear right-of-way for the installation of electric distribution facilities to company specifications.

Signature	Chris Weems	Land Man
	Printed Name	Title
Office Phone	2147706744	4/24/2025
	Cell Phone	Date
	cew1600@aol.com	
	E-Mail Address	



Oncor Electric Delivery Company LLC
a Delaware limited liability company

Project / Customer Name: Arrington Outdoor Advertising

If a commercial project, please provide the total square footage of building and the square footage of HVAC space.

Total Building Square Footage: N/A HVAC Square Footage: 0



Requested Voltage (select only one)

Single Phase 120/240: ☒ 3 Phase 120/208Y: ☐ 3 Phase 120/240: ☐ 3 Phase 277/480Y: ☐ 3 Phase 480: ☐ Other: _____

Indicate only one:

New Load ☒

Adding Load to an Electrically Energized Service ☐

ELECTRIC LOAD REQUIREMENTS
(Please use an additional page if necessary)

HVAC Load Information:

Quantity	Phase	Volts	Tons	SEER	Connected kW – Each	Heat kW – Each
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

Motor Load Information:

Quantity	Phase	Volts	HP Each	Start Type	Equipment Description
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Lighting & Miscellaneous Load Information:

Quantity	Phase	Volts	Connected kW – Each	Equipment Description
<u>6</u>	<u>single</u>	<u>120/240</u>	<u>1</u>	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Signature	<u>Chris Weems</u>	Land man
	Printed Name	Title
<u>2147706744</u>	<u>cew1600@aol.com</u>	<u>4/24/2025</u>
Office Phone	Cell Phone	E-Mail Address
		Date



TOWN OF BROCK
COMMISSION AGENDA BRIEFING
JULY 21, 2025

Agenda Item 4.4

Title

Illegal dumping(s) on floodplain located within Town of Brock town limits

Item Summary

Review photograph of illegal dumping(s) of floodplain

Attachments:

1. photograph of illegal dumping(s)



Jay Hamilton, Mayor

ATTEST:

APPROVED AS TO FORM:

Juliana Matheson, Town Secretary

Sarah Walsh, City Attorney

County of Clark, Texas

Recorded in

Page 1 of 1



TOWN OF BROCK
COMMISSION AGENDA BRIEFING
JULY 21, 2025

Agenda Item 4.7

Title

Resolution

Item Summary

Resolution allowing Town Administrator to set up new email account and address as well as create and manage a new Town website

Attachments:

1. Resolution

RESOLUTION NO. ____-____

A RESOLUTION OF THE TOWN OF BROCK, TEXAS, GRANTING THE AUTHORITY TO THE TOWN ADMINISTRATOR TO REVIEW AND PAY ROUTINE MONTHLY EXPENSES ON BEHALF OF THE TOWN; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Brock, Texas (hereinafter, "Town") is a general law municipality organized and existing by virtue of the laws of the State of Texas and located within Parker County, Texas; and

WHEREAS, The Town may delegate certain duties and responsibilities to the Town Secretary/Administrator in an effort to best serve the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF BROCK, TEXAS:

SECTION 1. The Town Commission grants authority to the Town Administrator/Secretary to review available options for both an email address and website for the Town and select service providers for both. The Town Administrator is further authorized to create and monitor both the new email address and website for the Town and pay the expenses for both services.

SECTION 2. This resolution shall become effective from and after its passage and approval and after publication as may be required by law.

DULY RESOLVED AND ADOPTED by the Town Commission of the Town of Brock, Texas, on this the 21st day of July 2025.

TOWN OF BROCK, TEXAS

Jay Hamilton, Mayor

ATTEST:

APPROVED AS TO FORM:

Melanie Matheus, Town Secretary

Sarah Walsh, City Attorney