

**NOTICE OF MEETING
THE CITY COMMISSION OF BROCK, TEXAS**

MAYOR JAY HAMILTON - **ABSENT**
COMMISSIONER BEN DAVIS
COMMISSIONER DEBBIE SCRIMSHIRE

ATTORNEY WHITT L. WYATT
TOWN CLERK ALYSSA VANESLER

MEETING DATE AND TIME:

Monday, August 26, 2024, 6:30 PM

MEETING LOCATION:

Brock Community Center
2115 FM 1189 Brock TX 76087

REGULAR AGENDA

Begins at 6:30pm

Unless specifically noted otherwise, action may be taken on any item listed below

1. CALL TO ORDER AND ANNOUNCE QUORUM

Mayor Pro Tem Debbie Scrimshire called the meeting to order at 6:32 p.m. A quorum was present to include Commissioner Ben Davis. Also present at the meeting: Town Clerk Alyssa Vanesler and via Zoom call, Attorney Whitt Wyatt.

2. INVOCATION AND PLEDGE

Mayor Pro Tem Scrimshire led the Commission and attendees in the invocation and the pledge.

3. CONSENT AGENDA: All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.

3.1 Review Meeting Minutes:

(a) July 15, 2024, Meeting Minutes

3.2 Review Monthly Financial Reports

Mayor Pro Tem Scrimshire made a motion to approve all Consent Agenda items. Commissioner Davis seconded. Motion passed 2-0.

4. REGULAR AGENDA: Discussion and Possible action on the following

4.1 Review proposed budget for FY 2024-2025

A public hearing will be held at the September Commission meeting to adopt the budget for Fiscal Year 2024-2025. The Commission does not currently have any changes to the proposed budget.

4.2 Marina Sears – FM 1189 property zoning

No discussion on this item. Ms. Sears was not in attendance.

4.3 2024 Brock Hometown Christmas donation

Hannah Conniff discussed this year's Brock Hometown Christmas event, which will take place on December 1st. She asked the Commission if they will sponsor the Christmas tree, like last year. She also said they want to put up event banners about two weeks before the event, around Eagle's Nest. Hannah will complete a sign permit application for the

Commissioner's review. Commissioner Davis made a motion to approve a donation of \$10,000 for the 2024 Brock Hometown Christmas tree. Mayor Pro Tem Scrimshire seconded. The motion passed 2-0.

4.4 Whitestone at Brock Sign Permit Application

Commissioner Davis made a motion to approve this sign permit. Mayor Pro Tem Scrimshire seconded. Motion passed 2-0.

4.5 Replat Application(s)

(a) Country Place

Teresa McGee from Texas Surveying confirmed the owners wish to turn two plated lots into three. The family intends to build homes in the future, but not anytime soon. A well test was performed and a letter provided to the Town which advised that there would be sufficient groundwater dividing the property into smaller tracts. The Commission discussed with Ms. McGee adding a note on the final plat for the shared access easement to be maintained by owners of both lots equally.

Commissioner Davis made a motion to conditionally approve the plat, pending the addition of shared access easement language on the final plat. Commissioner Davis also made a motion to waive the groundwater survey. Mayor Pro Tem Scrimshire seconded. The motion passed 2-0.

4.6 Town Procedures_Financial Audit Recommendations

- (a) Review vendor list – routine monthly expenses**
- (b) Accounts Payable procedure**
- (c) VISA CommUNITY Card**
- (d) Review of Roads valuation**

Commissioner Davis made a motion to table Item 4.6 until the next Commission meeting. Mayor Pro Tem Scrimshire seconded. Regarding Item 4.6(d), the Town Clerk was unable to find information on an estimated value of the road per mile. She reached out to Parker County and TxDOT, but they didn't have this information. Mayor Pro Tem Scrimshire said she will ask a developer to see if they have a baseline number.

4.7 Update on Water/Wastewater project - Provenance Engineering

Kent Riker from Provenance Engineering presented an update on the Master Plan study, including a discussion on potential service areas, the distribution system and how it will be handled in multiple phases, baseline infrastructure improvements, and looking at various sources where water will come from.

4.8 Violation Issues:

- (a) Brock Place – lights**
- (b) Review status of temporary sign permits which have expired**

Regarding Brock Place, Whitt Wyatt will look into whether we have a light pollution ordinance. The Town Clerk will send letters to anyone with sign permits, located along I-20, that have expired. Any other signs not allowed by Ordinance will be reviewed by the Commission at the September meeting.

4.9 Status of Verdunity Map Service Project

The Town Clerk is currently working with AJ Fawver from Verdunity. AJ now has the original map files from EHT. Also, Parker County Appraisal district sent files that Verdunity is using to update the map. Kent from Provenance Engineering said he can work with Verdunity to provide any data collected as part of their project. The Town Clerk will send Verdunity Kent's contact information.

4.10 Future meeting items and date

(a) Public Hearing - Adoption of FY 2024-2025 Budget

The next Commission meeting will be held on September 16, 2024, at 6:30 p.m.

5. REPORTS:

6. **CITIZEN COMMENTS:** The public may address the Commission regarding any item. Persons desiring to address the Commission must register on the sign-in sheet prior to the start of the meeting. Comments are limited to three (3) minutes.

Limited reply by the Commission is allowed under The Texas Open Meetings Act as follows: (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to: (1) A statement of specific factual information given in response; or (2) A recitation of existing policy in response; (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting

7. **EXECUTIVE SESSION:** The Commission reserves the right to adjourn into executive session at any time during the meeting to discuss any of the matters listed on the agenda, as authorized by Texas Government Code Section 551.071, CONSULTATION WITH ATTORNEY.

Discuss and consider action following executive session.

8. ADJOURN

Mayor Pro Tem Scrimshire made a motion to adjourn the meeting at 7:57 p.m.

Commissioner Davis seconded. The motion passed 2-0.

CERTIFICATION

I hereby certify that the above notice of meeting was posted on or before Friday, August 23, 2024, prior to 6:30 p.m. at the Brock Community Center, 2115 FM 1189 Brock Texas 76087 and at Brock Town Hall, 2451 FM 1189, Brock, Texas 76087.

Alyssa Vanesler

Alyssa Vanesler
Town Clerk

ACCESSIBILITY STATEMENT

In compliance with the Americans with Disabilities Act, reasonable accommodations for persons attending meetings will be provided. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Alyssa Vanesler at townclerk@brocktx.net or via phone 817-396-5333.