

**NOTICE OF MEETING
THE CITY COMMISSION OF BROCK, TEXAS**

MAYOR JAY HAMILTON **NOT PRESENT**
COMMISSIONER BEN DAVIS
COMMISSIONER DEBBIE SCRIMSHIRE

ATTORNEY WHITT L. WYATT
TOWN CLERK ALYSSA VANESLER
Town Clerk position vacant

MEETING DATE AND TIME:

Monday, September 16, 2024, 6:30 PM

MEETING LOCATION:

Brock Community Center
2115 FM 1189 Brock TX 76087

REGULAR AGENDA

Begins at 6:30pm

Unless specifically noted otherwise, action may be taken on any item listed below

1. CALL TO ORDER AND ANNOUNCE QUORUM

Commissioner Ben Davis announced a quorum and called the meeting to order at 6:32 PM

2. INVOCATION AND PLEDGE

3. CONSENT AGENDA: All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.

3.1 Review Meeting Minutes:

(a) August 26, 2024, Meeting Minutes

3.2 Review Monthly Financial Reports

4. REGULAR AGENDA: Discussion and Possible action on the following

4.1 PUBLIC HEARING on an Ordinance of the Town of Brock, Texas approving and adopting the annual budget for Fiscal Year beginning October 1, 2024, through September 30, 2025.

Commissioner Ben Davis made a motion to open the Public Hearing at 6:43 PM, seconded by Commissioner Debbie Scrimshire. Motion carries. 2-0.

Commissioner Ben Davis made the motion to approve the FY 24-25 budget, seconded by Commissioner Debbie Scrimshire. Motion carries 2-0.

Commissioner Ben Davis made a motion to close the Public Hearing at 6:45 PM, seconded by Commissioner Debbie Scrimshire. Motion carries 2-0.

4.2 Final Plat- Country Place

Commissioner Ben Davis made a motion to approve the Country Place final plat, seconded by Commissioner Debbie Scrimshire. Motion carries 2-0.

4.3 1903 FM 1189 Dollar General Drainage- Tawnie Vander Lans

Town Attorney Whitt Wyatt gave an update on the two complaints (stormwater and septic), discussed Town Clerk contacting Dollar General-through a third-party engineer. Commissioner Davis will review Town Clerk's email.

4.4 Town Clerk position

The Commission discussed potential interviews when Commissioner Debbie Scrimshire stated a conflict of interest as a family member and client applied for the Town Clerk position-abstaining from the process. It was discussed an interim handling of Town email and paying bills.

No action.

4.5 Town Procedures Financial Audit Recommendations

- (a) Review Vendor List- routine monthly expenses - **TABLED**
- (b) Accounts Payable procedure -**TABLED**
- (c) VISA CommUNITY Card
- (d) Review of Roads Valuation- **discussed past prior road values**

4.6 Update on Water/Wastewater project- Provenance Engineering

Provenance Engineering not present- No action.

4.7 Discuss possible adoption of an ordinance prohibiting general nuisances with the Town

Commission gave directions to the Town Attorney to bring back a draft ordinance with regulations related to the following:

- 1. 14" high weeds/grass in commercial areas only**
- 2. Shielded lighting**
- 3. General nuisance regulations**

4.8 Future meeting items and date

The next meeting was scheduled for October 18, 2024.

5. REPORTS

- 6. CITIZEN COMMENTS:** The public may address the Commission regarding any item. Persons desiring to address the Commission must register on the sign-in sheet prior to the start of the meeting. Comments are limited to three (3) minutes.

Limited reply by the Commission is allowed under the Texas Open Meetings Act as follows:

(a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter,

the notice provisions of this subchapter do not apply: (1) A statement of specific factual information given in response: or (2) A recitation of existing policy in response: (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting

7. EXECUTIVE SESSION: The Commission reserves the right to adjourn into executive session at any time during the meeting to discuss any of the matters listed on the agenda, as authorized by Texas Government Code Section 551.071, CONSULTATION WITH ATTORNEY.

Discuss and consider action following executive session.

8. ADJOURN

Commissioner Ben Davis made a motion to adjourn the meeting at 7:26 PM, seconded by Commissioner Debbie Scrimshire. Motion passed.

CERTIFICATION

I hereby certify that the above notice of meeting was posted on or before Friday, September 13, 2024, prior to 6:30 p.m. at the Brock Community Center, 2115 FM 1189 Brock, TX 76087 and at Brock Town Hall, 2451 FM 1189, Brock, TX 76087.

Alyssa Vanesler

Alyssa Vanesler
Town Clerk

ACCESSIBILITY STATEMENT

In compliance with the Americans with Disabilities Act, reasonable accommodations for persons attending meetings will be provided. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Alyssa Vanesler at townclerk@brocktx.net or via phone 817-396-5333.