

**NOTICE OF MEETING  
THE CITY COMMISSION OF BROCK, TEXAS**

MAYOR JAY HAMILTON  
COMMISSIONER BEN DAVIS  
COMMISSIONER DEBBIE SCRIMSHIRE

ATTORNEY WHITT L. WYATT

**MEETING DATE AND TIME:**

Wednesday, November 13, 2024, 6:30 PM

**MEETING LOCATION:**

Brock Community Center  
2115 FM 1189 Brock TX 76087

**REGULAR AGENDA**

Begins at 6:30pm

*Unless specifically noted otherwise, action may be taken on any item listed below*

**1. CALL TO ORDER AND ANNOUNCE QUORUM**

Mayor Pro Tem Scrimshire called the meeting to order at 6:37 and announced that a quorum was present with herself and Commissioner Davis and the Mayor was absent.

**2. INVOCATION AND PLEDGE**

- 3. CONSENT AGENDA:** All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.

**4. REGULAR AGENDA: Discussion and Possible action on the following**

**4.1 Plat – Lot C, Kessler Farms, Phase 2**

Mayor Pro Tem Scrimshire made a motion to open public hearing and Commissioner Davis seconded the motion for plat application at 6:43pm, no one requested to speak so public hearing was closed at 6:44pm. Representative for Kessler Farms presented final documents from plat reviewer Jaimie Tierce. Commissioner Davis made a motion to approve final plat application, motion was seconded by Mayor Pro Tem Scrimshire. Mylar was signed.

**4.2 Plat – Lots 1 – 4, Circle T Apartments,**

Mayor Pro Tem Scrimshire made a motion to open public hearing and Commissioner Davis seconded the motion for plat application at 7:06pm, no one requested to so public hearing was closed at 7:06pm. Representative for Circle T apartments had no final documents from plat review Jaimie Tierce. Commissioner Davis made a motion to table plat application to meeting scheduled for November, 18, motion was seconded by Mayor Pro Tem Scrimshire.

**4.3 Bills/Invoices for payment:**

- (a) Authorize monthly expenses normally paid by Town Clerk

Commissioner Davis made a motion to approve this item, seconded by Mayor Pro Tem Scrimshire.

- (b) Verdunity Maps Project

Commissioner Davis made a motion to approve this item, seconded by Mayor Pro Tem Scrimshire.

- (c) WHF Legal Services

Mayor Pro Tem Scrimshire advised that this bill was already paid.

(d) Provenance Engineering:

- a. Invoice 7 and PSR 7 for work completed on Brock Water Master Plan
- b. Invoice 7 and PSR 7 for work completed on Brock Wastewater Master Plan

Commissioner Davis made a motion to table this item till next meeting as it was not clear what needed to be paid, seconded by Mayor Pro Tem Scrimshire.

**4.4 Discuss Application for a building permit for a new dental office – Emily Dennis**  
Nothing was provided and no one appeared, no action was taken.

**4.5 Discuss Town Clerk Applications**  
No action was taken.

**4.8 Future meeting items and date**  
Future items were listed as, giving both commissioners authority to pay bills for town, A&J meatworx, provenance bill, for next meeting scheduled for Monday, November 18, 2024.

**5. REPORTS:**

- 6. CITIZEN COMMENTS:** The public may address the Commission regarding any item. Persons desiring to address the Commission must register on the sign-in sheet prior to the start of the meeting. Comments are limited to three (3) minutes. No public comments.

*Limited reply by the Commission is allowed under The Texas Open Meetings Act as follows: (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to: (1) A statement of specific factual information given in response; or (2) A recitation of existing policy in response; (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting*

- 7. EXECUTIVE SESSION:** The Commission reserves the right to adjourn into executive session at any time during the meeting to discuss any of the matters listed on the agenda, as authorized by Texas Government Code Section 551.071, CONSULTATION WITH ATTORNEY.

- (a) Section 551.074(a) – discuss the appointment of a new Town Clerk; review/interview candidates.

Mayor Pro Tem made a motion to enter into executive session at 7:39pm, motion was seconded by Commissioner Davis.

Mayor Pro Tem made a motion to come out of executive session at 8:25pm motion was seconded by Commissioner Davis.

Discuss and consider action following executive session.

**8. ADJOURN**

Mayor Pro Tem Scrimshire made a motion to adjourn the meeting at 8:27pm.

**CERTIFICATION**

I hereby certify that the above notice of meeting was posted on or before Friday, October 18, 2024, prior to 6:30 p.m. at the Brock Community Center, 2115 FM 1189 Brock Texas 76087, and at Brock Town Hall, 2451 FM 1189, Brock, Texas 76087.

Ben Davis  
Town Commissioner

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**ACCESSIBILITY STATEMENT**

*In compliance with the Americans with Disabilities Act, reasonable accommodations for persons attending meetings will be provided. To better serve you, requests should be received 24 hours prior to the meetings. Please contact the Town at [townclerk@brocktx.net](mailto:townclerk@brocktx.net).*