

**NOTICE OF MEETING**

**THE TOWN COMMISSION OF BROCK, TEXAS**

MAYOR JAY HAMILTON **NOT PRESENT**

COMMISSIONER BEN DAVIS

COMMISSSIONER DEBBIE SCRIMSHIRE

ATTORNEY SARAH WALSH FOR WHITT L. WYATT

**MEETING DATE AND TIME:**

MONDAY, JUNE 16, 2025

**MEETING LOCATION**  
BROCK COMMUNITY CENTER  
2115 FM 1189 BROCK, TX 76087

**REGULAR AGENDA**

BEGINS AT 6:30 P.M.

Unless specifically noted otherwise, action may be taken on any item listed below

* **CALL TO ORDER AND ANNOUNCE QUORUM**

**Commissioner Debbie Scrimshire called the meeting and announced a quorum at 6:37 P.M.**

* **INVOCATION AND PLEDGE**

**Commissioner Ben Davis led the community in the Pledge of Allegiance and invocation**

* **CONSENT AGENDA**: All items listed under the Consent Agenda are considered routine by the Town Commission and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.

**3.1** Review and Approve

(a) February 24, 2025, Meeting Minutes

**NOT APPROVED**

(b) March 24, 2025, Meeting Minutes

**NOT APPROVED**

(c) May 27, 2025, Meeting Minutes

**Commissioner Ben Davis made the motion to approve the May 27, 2025, meeting minutes, seconded by Commissioner Debbie Scrimshire. Motion passed.**

**3.2** Review Monthly Financial Reports

**3.3** Review Town of Brock accounts payable

1. Verdunity - $537.50

2. Wyatt Hamilton Findlay, PLLC – invoice #117 $7962.75

3. Learn to Live- monthly rent for Town of Brock office $700.00

4. TJH Accounting- Town payroll processing- invoice #2357 $75.00

5. CNHI North Texas (Weatherford Democrat) Public Ad Notice $82.80

* **REGULAR AGENDA**: Discussion and Possible action on the following
* **CITIZEN COMMENTS:** The public may address the Commission regarding any item. Persons desiring to address the Commission must register on the sign-in sheet prior to the start of the meeting. Comments are limited to three (3) minutes.

Limited reply by the Commission is allowed under The Texas Open Meetings Act as follows: (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to: (1) A statement of specific factual information given in response: or (2) A recitation of existing policy in response; (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

**4.1 PUBLIC HEARING** to consider approval of an ordinance adopting a permit

process for the sale of fireworks within the Town of Brock.   
 **Commissioner Ben Davis made a motion to open the Public Hearing at**  **7:00P.M., seconded by Commissioner Debbie Scrimshire. Motion passed.**

**The proposed ordinance was presented to allow the permitting process only for**  **the retail sale of fireworks. The Commission discussed exploring an additional**  **ordinance which could allow the discharge of fireworks at a later day.**  **Commissioner Ben Davis made the motion to approve the ordinance, seconded**  **by Commissioner Debbie Scrimshire. Motion passed.**

**Commissioner Ben Davis made the motion to close the Public Hearing at 7:05**  **P.M., seconded by Commissioner Debbie Scrimshire. Motion passed.**

**4.2** Concept/Plan presentation by CUA/Civil Urban Associates for 1421 FM 1189

**CUA/Civil Urban Associates presented plans for the Bachoo Shopping Center which**  **will be located at 1421 FM 1189. Plans explained were the septic areas, fire lanes,**  **electrical lines and the location to the retail building/gas station which will be 3498**  **square feet. CUA/Civil Urban Associates explained that the entire shipping center**  **will eventually get a new concrete parking lot. The Commission had no questions as**  **CUA/Civil Urban Associates were referred to work with the Town Clerk on any future**  **assistance needed.**

**4.3** ARPA/Brock Water/Wastewater study plan project update from Provenance Engineering Kent Riker

Mr. Kent Riker with Provenance Engineering presented an update on the Town of Brock Water/Wastewater Study with an estimated projected finish date for the study within a couple of months.

**Provenance Engineering presented an update of their work on the Wastewater Plan. In the meeting, Mr. Riker outlined a potential phased approach for establishing a wastewater collection and treatment system to serve the Town of Brock as well as the greater Brock Community. According to Mr. Riker, this type of phased regionalization approach would help in the economic and tax revenue growth of the overall Community while also allowing businesses and residents to get off the individual septic systems. Following to develop actionable first steps that the Town could take to begin to provide public sewer service for a portion of high tax revenue growth for Brock.**

**4.4** Review and Take Action to approve funding for ARPA/Brock Water/Wastewater study plan – invoice(s) #007.23.02-13 and 007.23.01-13

**Commissioner Debbie Scrimshire made the motion to approve the invoices, seconded by Commissioner Ben Davis. Motion passed.**

**4.5** Review and Take Action to approve estimate from Parker County Precinct #3 to complete tree trimming services on Summer Stone

**Commissioner Ben Davis made the motion to approve the tree trimming services on Summer Stone, seconded by Commissioner Debbie Scrimshire. Motion passed.**

**4.6** Review request from Brock citizen Mary Beth Elliot for pothole repairs on Country Place Road and take action to get an estimate from Parker County.

**Commissioner Ben Davis made the motion to appoint Town Clerk to get an estimate for pothole repairs on Country Place Road, seconded by Commissioner Debbie Scrimshire. Motion passed.**

**4.7** Discuss BMY Audit request of Town of Brock road(s) ownership and responsibility

**The Town Clerk explained the** **needs for BMY regarding the Town roads. Commissioner Ben Davis stated he will follow up with BMY to see if he can provide any additional information.**

**4.8** Future meeting items and date **The next Town of Brock Commission meeting was scheduled for Monday, July 21, 2025, at Brock Community Center.**

**REPORTS:**

* **EXECUTIVE SESSION**: The Commission reserves the right to adjourn into executive session at any time during the meeting to discuss any of the matters listed on the agenda, as authorized by Texas Government Code Section 551.071, CONSULTATION WITH ATTORNEY.

**8. ADJOURN**

**Commissioner Debbie Scrimshire made the motion to adjourn the Town of Brock Commission meeting at 8:21PM, seconded by Commissioner Ben Davis. Motion passed.**

**CERTIFICATION**

I hereby certify that the above notice of meeting was posted on or before Friday, June 13, 2025, prior to 6:30 P.M. at the Brock Community Center, 2115 FM 1189 Brock, Texas 76087 and at the Brock Town Hall 2451 FM 1189, Brock, Texas 76087.

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Melanie Matheus

Town Clerk

**ACCESSIBILITY STATEMENT**

In compliance with the American Disabilities Act, reasonable accommodations for persons attending meetings will be provided. To better serve you, requests should be received 24 hours prior to the meeting. Please contact the Town at [Sarahwalsh@whflegal.com](mailto:Sarahwalsh@whflegal.com)