

**NOTICE OF MEETING**

**THE TOWN COMMISSION OF BROCK, TEXAS**

MAYOR JAY HAMILTON

COMMISSIONER BEN DAVIS

COMMISSIONER DEBBIE SCRIMSHIRE

ATTORNEY WHITT L. WYATT

**MEETING DATE AND TIME:**

MONDAY, AUGUST 18, 2025

**MEETING LOCATION:**  
BROCK COMMUNITY CENTER  
2115 FM 1189   
BROCK, TX 76087

**REGULAR AGENDA**

BEGINS AT 6:30 P.M.

Unless specifically noted otherwise, action may be taken on any item listed below.

* **CALL TO ORDER AND ANNOUNCE QUORUM**
* **INVOCATION AND PLEDGE**
* **CONSENT AGENDA**: All items listed under the Consent Agenda are considered routine by the Town Commission and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.

**3.1** Review and Approve

(a) February 24, 2025, Meeting Minutes

(b) March 24, 2025, Meeting Minutes

(c) July 21, 2025, Meeting Minutes

**3.2** Review Monthly Financial Reports

**3.3** Review Town of Brock accounts payable

1. Learn to Live- monthly rent for Town of Brock office $700.00 (AUGUST RENT)

2. Nextlink $45.34

3. Wyatt Hamilton Findlay invoice #163 $6,612.75 (JULY)

4. Wyatt Hamilton Findlay- invoice #193 $5,094.00 (AUGUST)

5. CNHI Weatherford Democrat - $82.80

6. CNHI Weatherford Democrat $56.00

7. TJH Accounting- $75.00 (JULY PAYROLL PROCESSING)

8. TJH Accounting- $75.00 (AUGUST PAYROLL PROCESSING)

9. Verdunity- invoice #132-01-07 $1037.50

* **REGULAR AGENDA:** Discussion and Possible action of the following

**4.1**  Official acknowledgement of Mayor Jay Hamilton’s resignation

**4.2** Appointment of Interim Mayor

**4.3** Appointment of Interim Commissioner

**4.4** Review proposed budget for FY 2025-2026

**4.5 PUBLIC HEARING** for the proposed FY 2025-2026 budget

**4.6** ARPA/Brock Water/Wastewater study plan project update from Provenance

Engineering Kent Riker

**4.7** Discuss and take action to approve a Conditional Use Permit for Saddlerock Safaris

**4.8** Review and take action to approve permit requests

1. The Spot- sign permit application

2. Saddlerock Safaris- alcohol permit application

3. Stokes Construction Company- sign permit application

4. Yesterday’s Sandwich Shop- mobile food vendor application

**4.9** Discuss and take action to approve an Ordinance establishing a Building and Fire Code Appeals Board

**4.10** Review and discuss pothole repairs on Country Place Drive

**4.11** Future meeting items and date

**REPORTS:**

* **CITIZEN COMMENTS:** The public may address the Commission regarding any item. Persons desiring to address the Commission must register on the sign-in sheet prior to the start of the meeting. Comments are limited to three (3) minutes.

Limited reply by the Commission is allowed under The Texas Open Meetings Act as follows: (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquiries about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to: (1) A statement of specific factual information given in response: or (2) A recitation of existing policy in response: (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

* **EXECUTIVE SESSION:** The Commission reserves the right to adjourn into executive session at any time during the meeting to discuss any of the matters listed on the agenda, as authorized by Texas Government Code Section 551.071, CONSULTATION WITH ATTORNEY.

-Discuss Town Hall lease

-Discuss future real estate needs for the Town of Brock

**8. ADJOURN**

**CERTIFICATION**

I hereby certify that the above notice of the meeting was posted on or before Friday, August 15, 2025, 2025, prior to 6:30 P.M. at the Brock Community Center, 2115 FM 1189 Brock, Texas 76087 and at the Brock Town Hall 2451 FM 1189, Brock Texas 76087.

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Melanie Matheus

Town Administrator

Accessibility Statement

In compliance with the American Disabilities Act, reasonable accommodations for persons attending meeting will be provided. To better serve you, requests should be received 24 hours prior to the meeting. Please contact the Town Attorney at [Sarahwalsh@whflegal.com](mailto:Sarahwalsh@whflegal.com)