

MASTER FEE SCHEDULE

Revised by Ordinance 23-009, January 15, 2024

GENERAL ADMINISTRATIVE FEES

Sign Permit Fees*

Attached/Wall Sign	\$100
Monument Sign	\$150
Pole Sign	\$500
Offsite Sign	\$3,000 (Requires site plan review)
Electronic Message Center	\$1,000
Temporary Sign	\$75
Weekend Builders Advertising (annual)	\$75

**All sign permits may require an additional plan review fee equal to 65% of the amount of the sign permit. A building permit may be required for all new and certain existing permanent signs. An SUP is required for pole and offsite signs.*

Special Event Permit Fees

Special Event Permit	\$100
Special Event Permit (Local Non-Profit)	\$50
Special Event Mobile Food Vendor Permit	\$50

Miscellaneous Permit Fees

Accessory Building	\$100
Demolition Permit	\$150
Fence Permit	\$70

DEVELOPMENT AND CONSTRUCTION SERVICES

Application & Administrative Fees

Preliminary Plat	\$300 + \$15 per lot
Final Plat	\$300 + \$25 per lot
Easement Modification/Vacation	\$100
Variance/Special Exception	\$150 + \$50 per additional variance/exception
Rezoning Application	\$250 + \$10 per lot
Annexation Application	\$150
Planned Development (PD) Application	\$500
Conditional/Special Use Permit (CUP/SUP)	\$250
Site Plan	\$150
Miscellaneous/Other Building Permit	\$100
Master Contractor Registration (annual)***	\$120
Certificate of Occupancy*	\$150
Publication Fee**	\$50 per publication (per day)
County Clerk Filing Fee**	\$26 for first page + \$4 for each additional page

**Required for all new buildings (green tag) or change in commercial occupancy*

***Applicable to ordinances that require publication*

****Not presently collecting*

Building Permit & Inspection Fees

See following tables:

Fee Table 1
Commercial and Multi-Family Construction Plan Review

Valuation	Fee
\$1. ⁰⁰ to \$10,000. ⁰⁰	\$50. ⁰⁰
\$10,001. ⁰⁰ to \$25,000. ⁰⁰	\$70.69 for the first \$10,000. ⁰⁰ plus \$5.46 for each additional \$1000. ⁰⁰
\$25,001. ⁰⁰ to \$50,000. ⁰⁰	\$152.59 for the first \$25,000. ⁰⁰ plus \$3.94 for each additional \$1000. ⁰⁰
\$50,001. ⁰⁰ to \$100,000. ⁰⁰	\$251.09 for the first \$50,000. ⁰⁰ plus \$2.73 for each additional \$1000. ⁰⁰
\$100,001. ⁰⁰ to \$500,000. ⁰⁰	\$387.59 for the first \$100,000. ⁰⁰ plus \$2.19 for each additional \$1000. ⁰⁰
\$500,001. ⁰⁰ to \$1,000,000. ⁰⁰	\$1,263.59 for the first \$500,000. ⁰⁰ plus \$1.85 for each additional \$1000. ⁰⁰
\$1,000,001. ⁰⁰ and up	\$2,188.59 for the first \$1,000,000. ⁰⁰ plus \$1.23 for each additional \$1000. ⁰⁰

Fee Table 2
Commercial and Multi-Family Construction Inspection

Valuation	Fee
\$1. ⁰⁰ to \$10,000. ⁰⁰	\$76. ⁹²
\$10,001. ⁰⁰ to \$25,000. ⁰⁰	\$108.75 for the first \$10,000. ⁰⁰ plus \$8.40 for each additional \$1000. ⁰⁰
\$25,001. ⁰⁰ to \$50,000. ⁰⁰	\$234.75 for the first \$25,000. ⁰⁰ plus \$6.06 for each additional \$1000. ⁰⁰
\$50,001. ⁰⁰ to \$100,000. ⁰⁰	\$386.25 for the first \$50,000. ⁰⁰ plus \$4.20 for each additional \$1000. ⁰⁰
\$100,001. ⁰⁰ to \$500,000. ⁰⁰	\$596.25 for the first \$100,000. ⁰⁰ plus \$3.36 for each additional \$1000. ⁰⁰
\$500,001. ⁰⁰ to \$1,000,000. ⁰⁰	\$1,940.25 for the first \$500,000. ⁰⁰ plus \$2.85 for each additional \$1000. ⁰⁰
\$1,000,001. ⁰⁰ and up	\$3,365.25 for the first \$1,000,000. ⁰⁰ plus \$1.89 for each additional \$1000. ⁰⁰

Fee Table 3
Construction or Improvement of a Residential Dwelling

New Residential Construction	
Plan Review and Inspection Fee	
Square Footage (S.F.)	Fee
0 - 1,500 S.F.	\$785.00
1,501 - 10,000 S.F.	\$785.00 for the first 1,500 S.F. plus \$0.35 for each additional S.F. to and including 10,000
Over 10,000 S.F.	\$3,760.00 for the first 10,000 S.F. plus \$0.15 for each additional S.F. over 10,000 S.F.

Plan Review Only	
Plan Review Fee Only Per Dwelling Unit, a new plan for previously reviewed plan or Master Plan	\$200.00 per Plan or per Address
Plan review fee when a permit has been issued for the dwelling and the construction plans are altered such that an additional plan review is required (excludes new plan)	\$150.00 per Plan or per Address
Alterations/ Additions / Improvements for Residential Construction	
Trade Permits	Fee
Building, Mechanical, Electrical, Plumbing, Fuel Gas and similar	\$100.00 per trade
Other project types not listed above	\$160.00 per trade
Miscellaneous residential projects such as, but not limited to, Accessory Structures, Fences, Pools, etc.	See <u>Fee Table 2</u>

**All fees billed upon issuance of the permit by the Town*

Back Up Inspections

Backup inspections will be performed during times of inspector absence due to illness, vacation or training at the listed rates. All other project activity will utilize the tables above.

Single Family Residential	\$76.92 per address/building
Commercial and Other Residential	\$125.00 per address/building/unit

Onsite Sewage Facility

New OSFF Permit

Included application, permit, inspection, and notice of approval

Conventional (non-aerobic)	\$400
Professional (aerobic)	\$600
OSFF Re-Inspection Fee (Each Inspection after the 2 nd Inspection)	\$150

Public Infrastructure Inspection Fees (Individual Services Not Included Elsewhere)

Curb Cut/Drive Way Approach	\$150
Drainage & Storm Drain Inspection	\$150
Public Infrastructure (paving, sidewalks, ADA ramps)	\$300
Public Infrastructure Repair (Replacement to damage public infrastructure caused by contractor or individual)	\$500 + Cost of Replacement* <i>*May include water loss</i>
Street Construction (Sawcut, boring, replacement)	\$300
Street Light	\$150

Public Works Services

Public Works Plan Review Only	1.0% of the cost of construction
Public Works Inspection Only	2.5% of the cost of construction
Public Works Plan Review & Inspection	3.0% of the cost of construction
Temporary Back Up Inspection	\$150/hour, minimum 4 hours.

HEALTH AND ENVIRONMENTAL SERVICES

Health Permit Fees

Food Establishment Health Permit (annual)	\$240
Mobile Food Vendor Permit (annual)	\$150 + Health Permit
Food Handling Permit	\$150; + \$5 each additional person
Food Handling Permit – Individual	\$5 each additional agent

Health Inspections

Food Establishment Inspection	\$150
Mobile Food Vendor Inspection	\$150
Seasonal Vendor Inspection	\$150
Swimming Pool Annual Inspection	\$150
Complaint Investigation	\$150 per complaint
Re-Inspections	\$150/hr (1 hr minimum)

FIRE SERVICES

Single Family Residential Fire Services

Fire Code Plan Review Services	\$175.00
Fire Code Inspection Services	\$400.00

**Fire Code Plan Review Services - Commercial and Multi-Family construction
(Fire Alarm System & Fire Sprinkler System)**

Valuation	Fee, Each System
Less than \$6,250	\$200.00
\$6,250 to \$250,000	\$300.00
\$251,000 to \$500,000	\$425.00
\$501,000 to \$1,000,000	\$550.00
\$1,001,000 to \$3,000,000	\$800.00
\$3,001,000 to \$6,000,000	\$1,200.00
\$6,000,000 and up	\$1,200.00 plus \$0.38 for each additional \$1,000.00

**Fire Code Inspection Services - Commercial and Multi-Family construction
(Fire Alarm System & Fire Sprinkler System)**

Valuation*	Fee, Each System
Less than \$6,250	\$300.00
\$6,250 to \$250,000	\$425.00
\$251,000 to \$500,000	\$525.00
\$501,000 to \$1,000,000	\$675.00
\$1,001,000 to \$3,000,000	\$950.00
\$3,001,000 to \$6,000,000	\$1,425.00
\$6,000,000 and up	\$1,425.00 plus \$0.38 for each additional \$1,000.00

**Valuation is based on construction valuation for project. The construction valuation is determined by the greater of the declared valuation of the project or the valuation calculated using the International Code Council Building Valuation Data table, first update of each calendar year.*

Fire Underground

Fire Code Plan Review	\$200.00
Fire Code Plan Inspection	\$250.00

Fire Extinguisher Suppression System

Per permit, one Inspection	\$450.00
Each re-inspection	\$100.00

Fire Certificate of Occupancy Inspections

Fire Certificate of Occupancy inspections	\$150.00
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Annual Fire Safety Inspections

Day Care, Foster Home, Commercial Business (each inspection and re-inspection per location)	\$100.00
Nursing Home / Assisted Living / School (each inspection and re-inspection per location)	\$250.00
Fire Code Plan Review	\$350.00
Fire Code Inspection	\$450.00

Site Plan

Fire Code Plan Review	\$250.00
Fire Code Plan Inspection	\$250.00

ALCOHOLIC BEVERAGE PERMITS

Local Permit Fees*

TABC Code	Title	Fee*
AW	Agent's Manufacturing Warehouse Permit	\$750
BB	General Distributor's License	\$300
BC	Branch Distributor's License	\$75
BD	Local Distributor's License	\$37.50
BE	Retailers On-Premises Permit	\$150
BF	Retailers Off-Premises Permit	\$60
BG	Wine and Beer Retailer's Permit	\$175
BN	Nonresident Brewer's License	\$0
BP	Brewpub License	\$250
BQ	Wine and Beer Retailer's Off Premise Permit	\$30
BS	Nonresident Manufacturer's License	\$0
BW	Brewer's Permit	\$1500
C	Carrier's Permit	\$0
CD	Consumer Delivery Permit	\$5,000
D	Distiller's & Rectifier's Permit	\$750
DS	Direct Shipper's Permit	\$0
ET	Local Cartage Transfer Permit	\$0
FC	Forwarding Center Authority	\$0
G	Winery Permit	\$75
J/JD	Bonded Warehouse Permit	\$75
LI	Local Industrial Alcohol Manufacturer's Permit	\$50
LP	Local Distributor's Permit	\$50
LX	Local Class Wholesaler's Permit	\$37/50
MB	MB-Mixed Beverage Permit	Year 1-3 - \$0.00 Year 4 - \$1,125 Years 5 & 6 - \$1,500 Every 2-year renewal period thereafter-\$750
MR	Market Research Packager's Permit	\$50
MW	Manufacturer's Warehouse License	\$150
N/NB/NE	Private Club Permits	\$0
NT	Nonprofit Entity Temporary Event Permit	\$0
P	Package Store Permit	\$500
PR	Promotional Permit	\$300
Q	Wine Only Package Store	\$75
S	Non-resident Seller's Permit	\$150
SD	Brewer's Self-Distribution License	\$600
TR	Passenger Transportation Permit	\$0
W	Wholesaler's Permit	\$1,875
WP	Water Park Permit	\$0
X	General Class B Wholesaler's Permit	\$300

*All fees are annual fees unless otherwise specified