

**NOTICE OF MEETING  
THE CITY COMMISSION OF BROCK, TEXAS**

MAYOR JAY HAMILTON  
COMMISSIONER BEN DAVIS  
COMMISSIONER DEBBIE SCRIMSHIRE

ATTORNEY WHITT L. WYATT  
TOWN CLERK ALYSSA VANESLER

**MEETING DATE AND TIME:**

Monday, July 17, 2023 at 6:30 PM

**MEETING LOCATION:**

Brock Community Center  
2115 FM 1189 Brock TX 76087

**REGULAR AGENDA**

*Unless specifically noted otherwise, action may be taken on any item listed below.*

**1. CALL TO ORDER AND ANNOUNCE QUORUM**

**Mayor Hamilton called the regular meeting to order at 6:33 P.M. and announced that a quorum of Commissioners was present. Commissioners present at meeting: Ben Davis and Debbie Scrimshire. Also present was Town Clerk Alyssa Vanesler. Attorney Whitt Wyatt attended the meeting via phone.**

**2. INVOCATION AND PLEDGE**

**Mayor Hamilton led the Commission and attendees in the invocation. Mayor Hamilton led the Commission and meeting attendees in the pledge.**

**3. REGULAR AGENDA: Discuss and consider possible action of the following:**

3.1 Approve minutes from the June 26, 2023 Town Commission Meeting.

**Commissioner Ben Davis made a motion to approve Item 3.1 pending revision on Section 5.3 of the meeting minutes, which clarifies the review of zoning applications and Plan review. Commissioner Debbie Scrimshire seconded. The motion passed 3-0.**

3.2 Approval of Town hall lease extension for one year

**Commissioner Ben Davis made a motion to approve Item 3.2. Commissioner Debbie Scrimshire seconded. The motion passed 3-0.**

3.3 Discuss CPA Services

**Request from Town Clerk to utilize Snow Garrett Williams CPA services for up to approximately 2 hours, to set up proper account reconciliation in QuickBooks.**

**Commissioner Ben Davis made a motion to approve Item 3.3. Commissioner Debbie Scrimshire seconded. The motion passed 3-0.**

3.4 Discuss purchase of a cabinet for the Town Hall office to aid in organization of historical files.

**File Cabinet found on Wayfair website for \$189.99. Commissioner Ben Davis made a motion to approve Item 3.4. Commissioner Debbie Scrimshire seconded. The motion passed 3-0.**

3.5 Approval of Invoices for Payment:

(a) Brock-Dennis Community Center (\$585.00)

(b) Legal Services – WHF Invoice #140 (\$7,353.60)

**Commissioner Ben Davis made a motion to approve Item 3.5. Commissioner Debbie Scrimshire seconded. The motion passed 3-0.**

3.6 An ordinance ordering a General Election to be held November 7, 2023 for the purpose of electing a Mayor and Two Commissioners and Authorizing the Mayor to enter into a Joint

Election Agreement and Contract for Election Services with the Parker County Elections Administrator in the total estimated amount of \$3433.00.

**Commissioner Ben Davis made a motion to approve Item 3.6 pending review of payment deadline, considering a possible scenario in which an election is cancelled if Commissioners run un-opposed. Commissioner Debbie Scrimshire seconded. The motion passed 3-0.**

3.7 Authorizing execution of Ordinance No. O-2023-002 approved by the Town Commission on May 31, 2023 for the voluntary annexation of approximately 129.768 acres of land described as 6021 Quanah Hill Rd, 140 Olive Branch Rd, and 219 Olive Branch Rd.

**Commissioner Ben Davis made a motion to approve Item 3.7. Commissioner Debbie Scrimshire seconded. The motion passed 3-0.**

3.8 Ratify Ordinance No. 2021-003 (Ordinance Regulating Sale of Alcoholic Beverages). Previously approved by the Town Commission on July 15, 2021.

**Commissioner Ben Davis made a motion to approve Item 3.8. Commissioner Debbie Scrimshire seconded. The motion passed 3-0.**

3.9 TABLED FROM THE JUNE 26, 2023 TOWN COMMISSION MEETING: Public hearing to consider approval of AN ORDINANCE OF THE TOWN OF BROCK, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE BY REZONING APPROXIMATELY 11.51± ACRES OF LAND GENERALLY LOCATED AT 1700 FM 1189, FROM LOCAL RETAIL (LR), TO A NEW PLANNED DEVELOPMENT (PD) ZONING DISTRICT TO ALLOW A MIXED USE DEVELOPMENT COMPRISED OF OFFICE, RESTAURANT AND RETAIL, USES, AND ASSOCIATED PUBLIC AND PRIVATE OPEN SPACE AND COMMON AREAS; FURTHER PROVIDING FOR THE APPROVAL OF A CONCEPT PLAN AND BUILDING ELEVATIONS; PROVIDING A PENALTY NOT TO EXCEED TWO THOUSAND AND NO/100 DOLLARS (\$2,000.00); PROVIDING FOR SAVINGS, NO SEVERABILITY AND AN EFFECTIVE DATE. **Public hearing tabled.**

3.10 Town Maps

**No motion to approve.**

#### **4. REPORTS**

4.1 Review Town checking account deposits/disbursements

**The Commission reviewed the current Town Checking account deposits and disbursements.**

5. **CITIZEN COMMENTS**: The public may address the Commission regarding any item. Persons desiring to address the Commission must register on the sign-in sheet prior to the start of the meeting. Comments are limited to three (3) minutes.

*Limited reply by the Commission is allowed under The Texas Open Meetings Act as follows: (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to: (1) A statement of specific factual information given in response; or (2) A recitation of existing policy in response; (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.*

**Dr. Ryan Cate provided Citizen Comments**

6. **EXECUTIVE SESSION**: The Commission reserves the right to adjourn into executive session at any time during the meeting to discuss any of the matters listed on the agenda, as authorized by Texas Government Code Section 551.071, CONSULTATION WITH ATTORNEY.

6.1 Section 551.071(2) and 551.087(2) - Regular Agenda Item 3.9

**The Town Commission entered Executive Session at 7:30 PM and exited executive session at 8:00 PM. No action taken.**

**7. ADJOURN**

**Commissioner Ben Davis made a motion to adjourn the meeting. Commissioner Debbie Scrimshire seconded. The motion passed 3-0 and the meeting was adjourned at 8:00 PM.**